

OPENING DOORS TO THE WORLD SINCE 1980!

• CULTURAL HOMESTAY INTERNATIONAL • A NON-PROFIT EDUCATIONAL EXCHANGE PROGRAM

104 BUTTERFIELD ROAD, SAN ANSELMO, CA 94960



CHI AU PAIR USA APPLICATION FORM

CHECK LIST:

Please check the boxes for each item once they have been completed. Submit your application form only when all the required information is completed. **Incomplete applications will not be accepted**.

Complete Application form (pages 1-12)

Please use black ink and clearly PRINT (no cursive)

Submit at least 1 character reference and at least 2 childcare references. In order to be considered as infant care qualified, at least 200 hours of the childcare experience need to be with children under the age of 2. Relatives do not qualify as references.

Au Pair Promise and Agreement

Signed and dated. Please read it carefully!

Smiling Picture

Please send a JPEG picture of yourself to your agency which can be used as your profile picture. The photo should be of good quality, you should be smiling and directly looking in the camera. Preferably you should be with a child. Please remember that this picture will be the first impression the host family gets of you!

Dear Host Family letter (use no less than one page of A4 paper)

Write a letter to a potential American host family to tell them about yourself. Mention all your child-related experience and your family background. Don't forget to mention why you want to be an au pair and what qualities you have to offer. Give as much detail as possible so the host family gets a good sense of your personality. Your letter can have an creative layout but should still be readable and of good quality. This is one way of promoting yourself to the host family.

Photo Album

At least 2 pages of a plain A4 paper: affix personal photographs that best represent your personality. It is highly recommended to include photos of you taking care of and/ or playing with children. You can also include photographs of your family, home, and community. Be sure to write a brief description next to each photo. Your photo album should be creative and of good quality. This is one way of promoting yourself to the host family.

CHI AU PAIR USA Interview Report

To be completed and signed by an interviewer at your local au pair agency.

SCORE SHEET FOR THE PSYCHOMETRIC TEST- Booream Flowers – Au Pair Selection Test CHI's Partner Agent will administer this test and include the evaluation with your application.

STRUCTURED INTERVIEW- Booream Flowers – Au Pair Selection Test

CHI's Partner Agent will administer this test and include the evaluation with your application.

Cultural Essay / Video Presentation (optional)

You can write on a separate sheet of paper an essay explaining why participating in an Au Pair program is significant to inter-cultural understanding. You can talk about your culture and country and explain how you would like to share it with your host family. You can illustrate by attaching pictures and using artwork. You can also make a video presentation of yourself to talk about your culture and your childcare experience.

Security/Criminal Background Check

Certified document with a legal English translation. You can obtain it from the appropriate police agency in your home country.

Proof of Secondary School / High School Graduation Certified document with a legal English translation attached.

Copy of your valid passport Please make a copy of your passport including: complete name, picture, passport ID number, date of birth, city of birth, issuing country and expiration date.

Copy of your driver's license *Please include an English translation.*

Certifications (optional)

Include copies of any childcare, safety and/or teaching certifications. Please include the English translations of the certifications.

CHI USE ONLY App.Received date:_

CHI code:

PERSONAL AND CONTACT INFORMATION

PERSONAL AN	D CONT	ACT INF	ORMATION	
PERSONAL DE	TAILS			CHI AUPair USA
	First name	(as written in p	passport):	
\frown		-	n passport):	
			Dassport):	
		-	-	
Smiling picture (1.5x1.5inches /3.8cmx3.8cm)			street	house/apartment #
		cuy	postal code / Age:	country
	Sex:	Female	□ Male	
Passport No:		Passport Exp	piration Date: / /	
Country passport issued	in:		month day yea r	
City Of Birth:				
CONTACT INF	ORMATIC	DN (where you	can be contacted by a potential host family)	
			Best time to call (your time zo	ne):
Mobile: 011	y code - area code	local number	Best time to call (your time zo	ne):
Skype:			Best time to call (your time zon	ne):
What phone is the best o	one to contact	you?		
□ Home □ Mobil	le 🗆 Sky	/pe		
E-mail address (print cle	arly):			
How often do you check	your e-mail?	Daily	□ Weekly □ Rarely	
AVAILABILITY	r			
Earliest available date:			Latest Available date: /	
Preferred City of Depart	ure: s from designa		month year al gateway airports. Please check with your	
		(Fuelish Court	(u.s.)	
EMERGENCY C Contact name:			<u>(118)</u>	
Country c	ode area code	- local number		
CHI IISE ONLY Ann Received d	late.	CHI code:	AP first and last name	

					/
Au Pair's First Name (as written	in passport):				CHI AMPAIR USA
Au Pair's Last Name (as written	in passport):				
Date of Birth: $\underline{\qquad} / \underline{\qquad} /$		Sex: 🛛 F	emale	☐ Male	
FAMILY BACKGROU	JND				
How many brothers and sisters o	lo you have?	What language is	s spoken at h	ome?	
Do you live with your parents?	🗆 Yes 🕻	□ No			
EDUCATIONAL BAC	KGROUND				
What is your current occupation	? Please check all that app	əly.			
□ Secondary Student □ Univers	ity Student 🗖 Emp	loyed as:			🛛 Unemployed
If you are or were a stud	ent, what was you	r major?			
Name of Institution:					
High School Attended:					
Concentrated Subject:					
Date of Graduation:					
LANGUAGE SKILLS					
How many years have you studi	ed English?				
How do you rate your English sl	kills?: 🗖 Fair	Good	🛛 Very 🕻	Good	□ Fluent
Are you currently enrolled in an	English class?: \Box	Yes 🛛 No			
If yes, name of institution:					
Other languages spoken:					
Level:	🖵 Fair	Good	□ Very 0	-00d	□ Fluent
Other languages spoken: Level:	🖵 Fair	Good	U Very C	Good	□ Fluent
EMPLOYMENT HIST	ORY				
Other than childcare, please desc		erience/practical	training.		
1. Employer name:			Dates of H	Employment: _	
Positions and duties:					
2. Employer name:					
Positions and duties:					
3. Employer name:			Dates of I	Employment: _	
Positions and duties:					

DRIVING EXPERIENCE

When did you start learning to drive? N	/Ionth Year			CHI AUPair USA
When did you get your permanent driv	ver's license? Mo	onth Year	Expiration dat	e: Month Year
If you don't have a permanent driver's ● How often do you drive? □ every day □ 3-5 times per w ● Where do you usually drive?		5 I		
□ city streets (busy roads)	🗅 highway	□ countryside		
Whose car do you normally drive?	your own	□ family car	• other:	
What size of car do you drive?Do you have experience driving:	□ car	□ SUV	u van	□ truck
Automatic transmission Have you ever driven in snow?			D Both	
Have you ever been in a traffic acciden If yes, please describe:	t in which you w	vere at fault?	□ Yes □ No	
Do you have experience driving with c	hildren in the ca	r?: 🗆 Yes 🛛 🗎	No Comm	nents:
Would you feel comfortable driving wi	th children in th	e car in the USA	? 🗆 Yes 🗖 🛛	No Comments:

Please attach a copy of your VALID driver's license with English translation

NOTE: It is highly recommended that all the Au Pairs obtain an international driver's license before arriving in the US as many families require this. Please check with your host family prior to your arrival to the US whether a IDL will be needed.

PROGRAM RULES: DRIVING IN THE U.S.

Please read the following rules carefully.

- 1) All Au Pair applicants are required to have a valid driver's license upon applying to the program.
- 2) All Au Pair applicants are expected to have adequate and safe driving experience and skills.
- 3) As an Au Pair program participant, driving, in general, and driving the host family automobile is a privilege. It should not be assumed the Au Pair has free access to driving and to an automobile.
- 4) The Host Family determines the Au Pair's accessibility and frequency of driving an automobile.
- 5) The Host Family's specific expectation and rules regarding the Au Pair's driving privileges are indicated in the Au Pair and Host Family Agreement form.
- 6) Upon the Au Pair's arrival, the Au Pair will be asked to demonstrate his/her driving skills, and the Host Family will determine the Au Pair's ability to drive.
- 7) Should the Host Family determine the Au Pair's driving ability is not adequate and/or lacks the skills necessary to handle driving conditions in the host community (i.e. freeway, winding roads etc.), the Au Pair is responsible to enroll and pay for appropriate driving lessons. The Host Family or CHI is not obligated to pay for any driving classes.
- 8) An Au Pair, who has been determined to lack driving abilities, is required to enroll in driving classes immediately. An Au Pair who delays to enroll and/or refuses to take a driving course will be immediately dismissed from the program.

9) Any driving lessons/courses cannot be applied toward the Educational Component.

I have read and agreed to the program driving rules as outlined above.

Au Pair Applicant Signature:

Date:

PERSONAL INFORMATIO	N:		
Have you ever traveled outside your Count If yes where, how long, purpose:	5	D No	CHI AUPair USA
Have you ever been to the US before? If yes where, how long, purpose:	□ Yes	D No	_
Have you ever participated on any J-1 visa If yes, what program?		No Dates from:	to:
Have you ever lived away from your family Reason:		□ No How	Long:
Do you smoke?	□ Yes	🗖 No	
If yes, do you smoke: 🛛 Regularl	y 🛛 Occasional/Social smok	er	
If yes, you understand and agree to	the Host Family's rule rega	rding smoking? 🗖 Yes	D No
Do you drink alcoholic beverages?	□ Yes	🗖 No	
If yes, do you drink: 🛛 Regularl	y 🖵 Occasional/Social drink	er	
If yes, you understand and agree to	the Host Family's rule rega	rding drinking? 🗖 Yes	D No
What is your religion?			
Do you attend religious services?			Holiday 🗖 Never
Are you willing to be placed in a family of a Comments:	a different religion than your	rown? • Yes •	·
Are you afraid of, or are you allergic to?			
Are you willing to be placed in a family wit	h pets?	🗖 No	
Do you have any other allergies? If yes, please describe:	□ Yes	D No	
Do you follow a specific diet?	□ Yes	D No	
If yes, indicate: 🗖 vegetarian 🗖 kosl	ner 🛛 other		
Are you willing to be placed in a family wit Comments:			
Do you have any piercings? 🛛 Yes	No Please Specify_		
Do you have any tattoos? 🛛 🖬 Yes	No Please Specify_		
Can you swim? 🗆 Yes 🛛 🗖 No			
Level: 🛛 Beginner 🖵 Intermediate	Advance		
Would you feel comfortable being responsil	ble for children in the pool o	r on the beach?	
□ Yes □ No Comments			

YOUR INTERESTS AND HOBBIES

Please indicate at leas	t 5 activities th	nat you like to do in you	r free time:	CHI AU Pair USA
1				
2		4		
3		5		
What musical instrum	nent, if any, do	you play?		
What kind of sport, if	any, do you d	lo?		
Do vou eniov outdoor	rs activities (ca	mping, hiking, biking)	? 🛛 Yes 🖵 No	
SPECIAL QU				
		positions as a teacher, ii	nstructor, camp counselor? 🗖 Ye	es 🗖 No
-	2	•	•	
Do you have any trair	ning and/ or ce	ertificates for the followi	ng?:	
🗖 First Aid	□ CPR	Lifeguard	Childcare Provider	Teaching
YOUR REAS	ON TO BE	COME AN AU PA	IR	
Other than spending t Please select 3 reasons	time with child s from the following	dren; why do you want g by indicating 1 as being the mo	to participate in an Au Pair prog st important and 3 the least important.	gram?
improve	my English L	anguage skills		
live abro	ad in a family	environment		
learn mo	ore about the c	ulture and traditions of	the US	
share the	e culture and t	raditions of my own co	untry with an American family	
earn moi	ney while livir	ng abroad		
achieve i	independence	from my family		
to have t	he opportunit	y to study in the US		
other	comments:			
How do you imagine	your Host Far	nily and children?		
When you return to y	our home cou	ntry at the end of the pr	ogram, what do you plan to do	?
What does your famil	y think about	your decision of becom	ng an Au Pair?	

AGE GROUP EXPERIENCE AND PREFERENCES

CHILDCARE AGE GROUP

On the left side of the table below, please check the age groups with whom you have experience working. On the right side, please check the age groups with whom you would like to work.

Experience	Age group	Preferred
	Under 1 year old	
	Under 2 years old	
	2-5 years old	
	5-10 years old	
	Over 10 years old	

Are you comfortable working with infants : **Q** Yes **Q** No

Note: The U.S. Department of State regulations require that Au Pair caring for children under the age of two (2) years, must have at least 200 verifiable hours of experience and/or training with children less than two years of age. Please indicate your infant care experience in the "Childcare Experience" section of this application.

Do you have experience working with children who have:

- Learning disabilities
- Autism
- Attention Deficit Disorder
- Down Syndrome
- □ Other special needs or medical concern ____

If yes, please describe what type of special needs and your duties:

MATCHING INFORMATI	ON:				
Are you willing to take care of more that	an one chil	d at the same ti	me? 🛛 Yes	🗖 No	Maximum Number:
Are you comfortable taking care of?	□ Twins	□ Triplets			
Are you willing to be placed in a:		mom family ex family	☐ Single dad far ☐ Working fron		parents
DO YOU KNOW HOW TO):				
Prepare a baby's bottle?	□ Yes	🗖 No			
Feed a baby with a bottle?	□ Yes	🗖 No			
Change diaper?	□ Yes	🗖 No			
Burp a baby?	□ Yes	🗖 No			
Describes the type of activities you wou Under 1 y.o.:					
Between 1-2 y.o.:					
2-5 y.o.:					
5-10 y.o.:					
10+ y.o.:					

HI AURair USA

CHILDCARE EXPERIENCE

Please indicate your childcare experience by listing the youngest child first. Remember to indicate the age of the child(ren) when you started caring for them.



PLEASE BE SURE THE EXPERIENCE YOU LIST ON THIS PAGE MATCHES THE NAMES ON THE CHARACTER & CHILDCARE REFERENCE FORMS ON PAGES 10-13

NOTE: The U.S. Department of State regulations require that Au Pairs caring for children under the age of two (2) years must have at least 200 verifiable hours of experience and/or training with children less than two years of age. Since many of our Host Families have children under the age of two, please provide documentation of your experience or training to enable you to be considered and placed with one of these families.

EXPERIENCE #1

Name of child/children	1:		Number of children:
Ages: Dates f	rom: (month/y	ear) to:	(month/year) Total hours of care:
	n to verify experience:		
	Day CareYouth GroupDailyWeekly	MonthlyBathingWalking	toring
	Uther:		
EXPERIENCE			
Name of child/children	.:		Number of children: (month/year) Total hours of care:
Ages: Dates f	from: (month/y	ear) to:	(month/year) Total hours of care:
Name of contact person	n to verify experience:		
		MonthlyBathingWalking	toring
EXPERIENCE Name of child/children Ages: Dates f Name of contact person		ear) to:	Number of children: (month/year) Total hours of care:
-			
	Day CareDailyYouth GroupWeekly	MonthlyBathingWalking	toring
_EXPERIENCE #			
	n to verify experience:		Number of children: (month/year) Total hours of care:
Type of childcare expe	rience:		toring

CHARACTER REFERENCE



Family members or relatives may not complete this form

The person named below has applied to the Au Pair program in the US; please answer the following as honestly and completely as possible. Your answers will be a useful guides to determinate an appropriate placement with an American host family. Please let us know if you have any hesitation with recommending this candidate as a child care provider. CHI Au Pair USA highly recommends that the character reference be completed by a teacher or supervisor.

Name of the applicant: _____

How would you describe the applicant's personality and character?

Please give your opinion of the applicant's ability to handle new situations and possible stress, culture shock: ____

What could you tell to the Host Family about the applicant to prepare them for his/her arrival?

Please explain why the applicant is or is not well-suited for the role of an au pair:

Please provide any additional information about the applicant which would be helpful to a prospective family: _____

Please rate the applicant's qualities in th	ne following areas: 1= l	ow; 2 =fair; 3=good; 4= excellent; 5= superior
Love for children	Maturity	Independence
Patience	Punctuality	Ability to handle emergencies
Ability to carry out instructions	Honesty	Enthusiasm/Humor
Profession:		
Telephone: 011	- local number	Best time to call (your time zone):
Mobile: 011		Best time to call (your time zone):
CHI Au Pair USA or a Host Family may	wish to telephone you	u to discuss this reference.
Do you speak English? 🛛 🛛 Yes	D No	
Signature of the referee:		Date:
Verified by partner Agent Name:		Date:
Signature:		

CHILD CARE REFERENC	E			
This form is to be completed by a child care or in children under the age of two years old. Relation The person named below has applied to the as honestly and completely as possible. A appropriate placement with an American how recommending this candidate as a child care	ves may not comple ne Au Pair program Your answers will ost family. Please let	ete this form. i in the US; please a be a useful guides	answer the following to determinate an	HI AU Rair USA
Name of the applicant:				
How do you know the applicant (emplo				
How long have you known the applicat				
The applicant has: 🛛 🗖 Taken care o	f my children	Been supervise	ed by me	
Has been we	orking together w	ith me when worl	king with children	Other
The applicant took care of the children f	rom: month	year	to month year	🛛 Ongoing
Did the applicant take care of any child	ren under the age	e of 2? 🛛 Yes	🗖 No	
Please indicate the name, age of the chil	ldren the applicar	nt cared for and th	ne total hours:	
Name of chidren (if it's a group please write # of children)	Age of the children when started	Age of the children when stopped	Total number of hours caring for children under the age of two	Total number of hours provided
			 	+
Please list 5 of the applicants main dutie	 25:			
Describe any special skills and abilities				
Please give your opinion of the applicat	nt's ability to hand	dle new situations	s and possible stress, cui	ture:
Are you aware of any circumstances in for children?			ו would cause concerns	when caring directly
Please provide any additional informat	tion about the ap _j	plicant which wo [,]	uld be helpful to a pros	pective family:
Please rate the applicant's qualities i Love for children Patience Ability to carry out instructions	n the following at Maturity Punctuality Honesty	reas: 1= low; 2 =fa Indep Abilit Enthı	nir; 3=good; 4= excellent; bendence ty to handle emergencies usiasm/Humor	5= superior
Name of the referee: Profession: Address:				
Telephone: 011		Best time to	o call (your time zone): _	
Mobile: 011 <u>Country code</u> area code	local number local number	Best time to	o call (your time zone): _	
CHI Au Pair USA or a representative m Do you speak English?	ay wish to telepho □ Yes □ No	one you to discus	s this reference.	
Signature of the referee:		D	Date:	
Verified by partner Agent Name: Signature:			Date:	

PHYSICIAN'S STATEMENT OF HEALTH

THIS PAGE MUST BE COMPLETED AND CONFIRMED BY THE EXAMINING PHYSICIAN. PLEASE ANSWER ALL QUESTIONS.

Name of patient:_____

Date of Birth (mm/dd/yyyy) ____/___/

Male

Female

Does the patient have any of the following? If yes, give date of illness and detailed information regarding any impairment in the space provided below.

	Yes	No	Year		Yes	No	Year
Chicken pox				Allergies*			
Measles				Asthma*			
Mumps				Appendicitis			
Poliomyelitis				Cough (persistent, recurring)			
Rheumatic Fever				Diabetes Mellitus			
Rubella				Enuresis			
Scarlet Fever				Thyroid abnormality (Struma)			
Malaria				Headache (persistent, recurring)			
Hepatitis				Hernia			
Parasites (intestinal, other)				Learning or Speech Defect			
Seizure Disorder				Vertigo, Dizziness			
Sleepwalking				Other (please indicate)			
treatment.		-		n, medication sensitivity, symptoms, treatment, medications	and exp	ected fi	uture
Any disease, impairment or abnorm	-	-	of the fo	llowing:	Yes	No	Year
Abdominal Organs, Digestive Syster				Eyes or Vision			Ieal
Bones, Joints, Locomotor System				Genito-Urinary System			
Blood, Endocrine System				Heart or Blood Vessels			
Brain, Nervous System				Lungs, Respiratory System			
Ears or Hearing				Skin (Acne, etc.)			
Eating Disorders				Tonsils, Nose or Throat			
Emotional/Behavioral Problems			-	Varicose Veins			
Enotional/Denavioral Troblems	-	_		valicose veilis	-		
Will patient be using any prescription Has patient ever been hospitalized? Has patient ever consulted a neuroloc Has patient ever consulted a psychol Has patient ever consulted any other If yes, to any of the above, please give	ogist? logist? kind	of sp	ecialist?	 □ Yes □ No □ Yes □ No □ Yes □ No □ Yes □ No 			
Physicians Signature:				Date:			

MEDICAL INFORMATION AND IMMUNIZATION RECORD

 CHI Au Pair US

4 3

Name of patient:_____

Date of Birth (mm/dd/yyyy) ____/___/

Give your opinion of the general state of the candidate's health:

Excellent	🗖 Good

□ Fair □ Poor

Blood group: \Box A \Box B \Box AB \Box 0Rh factor: \Box Rh positive \Box Rh negative

If the patient wears glasses or contact lenses, please complete the following ophthalmic information:

	Sphere	Cylinder	Axis	Prism	Base
(OD) Ocular Dexter					
(OS) Ocular Sinister					

CURRENT T.B. EXAMINATION

Must have been completed within the last three (3) years.

B.C.G. Vaccination (mo/year): ____ / _____/ If BCG Vaccination given, chest X-ray results must be provided.

TB Skin Test Date (mo/year): /	Results: 🗖 Negative	Positive
If positive, chest X-ray results must be provided.	C	

Subject: Results of Chest X-ray – examination date (mo/year): _____ / _____

IMMUNIZATION

Please put the date of the most recent booster. Important: for DT and Polio is mandatory every 10 years.

VACCINE	Most Recent Dose Given Month / Year
DTP and/or DT (Diphteria,Tetanus and Pertussis) or (Wooping cough) or (Tetanus and Diphiteria only)	/
Polio Myelitis	/
Measles (Rubeola -10 days measles)	/
Rubella (German Measles – 3 day measles)	/
Mumps	/

I, the undersigned, have given a thorough physical examination and reviewed the medical history of the candidate and certify that all important medical information has been included and that the above information is accurate.

Physician's Name (type or print):	
Address:	
Physician's Signature:	Date:
Stamp or Physician's #:	
Signature of Participant:	Date: